

**BOARD OF MAYOR AND ALDERMEN  
CITY OF SEVIERVILLE, TENNESSEE  
February 3, 2025**

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on February 3, 2025 at 6:00 PM.

**Present and participating at the meeting:**

Robbie Fox, Mayor  
Wayne Helton, Alderman  
Devin Koester, Vice Mayor  
Travis L. McCroskey, Alderman  
Joey Ohman, Alderman  
Mitch Rader, Alderman

**Senior Staff present:**

Corey Divel, Development Director  
Matt Henderson, Fire Chief  
Keith Malone, Water & Sewer Director  
Joseph Manning, Police Chief  
Lynn McClurg, Chief Financial Officer/City Recorder  
Martha Norris, Convention Center Director  
Ed Owens, City Attorney  
Patrick Oxley, Parks & Recreation Director  
Bob Parker, Golf Director  
Dustin Smith, City Administrator  
Doug Tarwater, Public Works Director  
Brian Wagner, Information Services Director

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the minutes of the January 6, 2025 meeting and of the January 17, 2025 called meeting and to dispense with the readings. Motion carried.

**PUBLIC FORUM**

Mayor Fox opened the public forum section of the meeting. Fox opened a public hearing on ordinance O2024-019 entitled "AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, INDUSTRIAL PARK ROAD." There being no comments, the public hearing was closed.

Mayor Fox opened a public hearing on ordinance O2024-020 entitled "AN ORDINANCE TO AMEND CHAPTER 2 AND CHAPTER 3 REGARDING THE TOURIST COMMERCIAL DISTRICT OF THE SEVIERVILLE ZONING ORDINANCE." There being no comments, the public hearing was closed.

Mayor Fox opened a public hearing on ordinance O2024-021 entitled "AN ORDINANCE TO AMEND CHAPTER 3 OF THE SEVIERVILLE ZONING ORDINANCE (ADDING SUBSECTION 3.4.2.8)." There being no comments, the public hearing was closed.

Mayor Fox opened a public hearing on ordinance O2024-022 entitled "AN ORDINANCE TO AMEND CHAPTER 3 OF THE SEVIERVILLE ZONING ORDINANCE (ADDING SUBSECTION 3.4.8.10)." There being no comments, the public hearing was closed.

Mayor Fox opened a public hearing on ordinance O2024-023 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201 TO REZONE PROPERTY LOCATED AT 1331 OLD

NEWPORT HIGHWAY AND DOLLY PARTON PARKWAY (TAX MAP 050, PARCEL 079.08) FROM ARTERIAL COMMERCIAL (AC) DISTRICT TO INTERMEDIATE COMMERCIAL (IC) DISTRICT". There being no comments, the public hearing was closed. There being no comments, the public forum was closed.

### REPORTS & COMMUNICATIONS

Mayor Fox recognized Frank McDaniel and Haley Slagle with Brown, Jake, & McDaniel, PC, who presented the City's fiscal year 2024 Annual Comprehensive Financial Report. Fox recognized Matt Henderson, who introduced the following new and/or recently promoted employee(s): Jace Humpries, Christian Ellard, Michael Bleichner, Fire.

### BOARD APPOINTMENTS

Mayor Fox requested ratification of the following board/committee appointment(s):

TDOT RPO	Doug Tarwater	Duration of employment
Parks & Recreation Foundation	Patrick Oxley	Duration of employment
Sevier Animal Care Center	Dustin Smith	Duration of employment
Sevier Solid Waste, Inc.	Dustin Smith	Duration of employment
Sevier Transportation Board	Dustin Smith	Duration of employment
Sevier Water Board	Dustin Smith	Duration of employment

A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the appointment(s) as recommended. Motion carried.

Mayor Fox requested ratification of the following board/committee appointment(s):

Parks & Recreation Foundation	Brent Blalock	Term expires 3/1/2026
	Lori Blalock	Term expires 3/1/2026
	Christian Brown	Term expires 3/1/2026
	Tina Davis	Term expires 3/1/2026
	Keion Rad	Term expires 3/1/2026
	Jaymie Woods	Term expires 3/1/2026

A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the appointment(s) as recommended. Motion carried.

### OLD BUSINESS

Mayor Fox presented and placed for passage an ordinance O2024-019 entitled "AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, INDUSTRIAL PARK ROAD." A motion was made by Alderman Rader and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

Mayor Fox presented and placed for passage an ordinance O2024-020 entitled "AN ORDINANCE TO AMEND CHAPTER 2 AND CHAPTER 3 REGARDING THE TOURIST COMMERCIAL DISTRICT OF THE SEVIERVILLE ZONING ORDINANCE." Divel noted that the ordinance pertains to requirements for minimum floor area per dwelling unit for upper floor housing in the Tourist Commercial zone. A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

Mayor Fox presented and placed for passage an ordinance O2024-021 entitled "AN ORDINANCE TO AMEND CHAPTER 3 OF THE SEVIERVILLE ZONING ORDINANCE (ADDING SUBSECTION 3.4.2.8)." Divel noted that the ordinance updates the zoning ordinance to distinguish between Residential Care and other uses. A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester,

McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

Mayor Fox presented and placed for passage an ordinance O2024-022 entitled "AN ORDINANCE TO AMEND CHAPTER 3 OF THE SEVIERVILLE ZONING ORDINANCE (ADDING SUBSECTION 3.4.8.10)." Divel noted that the ordinance updates the zoning ordinance to distinguish between traditional tattooing and permanent makeup. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

Mayor Fox presented and placed for passage an ordinance O2024-023 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201 TO REZONE PROPERTY LOCATED AT 1331 OLD NEWPORT HIGHWAY AND DOLLY PARTON PARKWAY (TAX MAP 050, PARCEL 079.08) FROM ARTERIAL COMMERCIAL (AC) DISTRICT TO INTERMEDIATE COMMERCIAL (IC) DISTRICT". A motion was made by Alderman Helton and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on third and final reading.

#### **NEW BUSINESS**

Mayor Fox presented and placed for passage an ordinance O2025-001 entitled "AN ORDINANCE TO AMEND CHAPTER 3 OF THE SEVIERVILLE ZONING ORDINANCE TO ALLOW "PLACES OF AMUSEMENT - INDOOR" AS A PERMITTED USE IN THE INTERMEDIATE COMMERCIAL (IC) ZONING DISTRICT." A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2025-002 entitled "AN ORDINANCE TO AMEND THE OPERATING AND CAPITAL BUDGETS FOR THE FISCAL PERIOD JULY 1, 2024 THROUGH JUNE 30, 2025." A motion was made by Alderman Helton and seconded by Alderman Ohman to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox recognized Doug Tarwater, who presented and placed for passage a Resolution R2025-003 to Adopt the SR416 Corridor Study Plan. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the resolution as presented. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval of task order 2018-13 with Cannon & Cannon, Inc. in the amount of \$54,200.00 for traffic signal design at the Kodak Center facility. A motion was made by Alderman McCroskey and seconded by Alderman Rader to approve the task order as requested. Motion carried.

Mayor Fox recognized Holly Jones, who requested approval to apply for a State of Tennessee Adult Changing Table grant in the amount of \$10,000.00. Jones noted that the estimate for the changing table is \$10,449.73 with remaining funds coming from the ADA budget. A motion was made by Alderman Ohman and seconded by Alderman Helton to approve the grant application and contract as presented. Motion carried.

Mayor Fox recognized Holly Jones, who requested approval to apply for a US Department of Interior grant in the amount of \$41,825.00. Jones noted that the 100% grant will fund two slip-on tanker units for the Fire Department to aid in wildland firefighting efforts. A motion was made by Alderman

Helton and seconded by Alderman McCroskey to approve the grant application and contract as presented. Motion carried.

Mayor Fox recognized Dustin Smith, who requested approval of additional services with KMA Design in the not-to-exceed amount of \$20,000.00. Smith detailed that the inadequate performance of the wayfinding installation contractor, Knight Sign Industries, Inc., resulted in additional services required of KMA Design and that the incremental compensation will be deducted from the remaining amount owed to Knight Sign Industries upon their final payment. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the services and payments as requested. Motion carried.

Mayor Fox recognized Patrick Oxley, who requested approval of an agreement with the City of Pigeon Forge for a joint youth baseball program for the 2025 season. A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the agreement as presented. Motion carried.

Mayor Fox recognized Patrick Oxley, who presented bids for City Park decorative light poles and recommended approval of the purchase from low qualified bidder Lighting N Beyond, LLC in the amount of \$24,780.00. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the purchase as presented. Motion carried.

Mayor Fox recognized Patrick Oxley, who requested approval of agreements with Walters State Community College, the Smoky Mountain Children's Home (SMCH), AYSO Youth Soccer and Sevier Starz Futbol/One Knox FC Youth Soccer for youth soccer programs for the 2025 season. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the agreements as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested permission to accept donations in the amount of \$1,000.00 each for the Police and Fire Departments from the Tanger Outlet Center at Five Oaks. A motion was made by Alderman McCroskey and seconded by Alderman Rader to accept the donations as requested. Motion carried.

Mayor Fox recognized Bob Parker, who presented bids to remove and replace the pedestrian bridge on the Highlands Course No. 13 and recommended approval of a contract with Charles Blalock and Sons in the amount of \$96,700.00. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the bid and award the contract as presented. Motion carried.

Mayor Fox recognized Dustin Smith, who requested approval of the City of Sevierville health plans, health broker, reinsurance, health network and claims administration contracts for the March 1, 2025-February 28, 2026 policy year.

- Barnes Insurance Health Benefits Broker/Consultant;
- UMR Health Plan Administrative Services;
- Prime Therapeutics (nee MagellanRx) Pharmacy Benefit Manager
- UMR Stop Loss Carrier;
- Beam Vision Plan Coverage;
- TextCare and Telemed Services;
- Health Savings Account contributions of \$825 single (+\$150 match) and \$1,650 family (+\$300 match).

A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the providers and contracts as presented. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of a TDOT sewer utility relocation contract #9469, PIN 124788.00 SR449 EXT (Veterans Blvd) from near SR-35 to near Robert Henderson Road.

Malone detailed that the estimated project total is \$2,310,275.00 with an estimated cost to the City of \$484,290.00. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the contract as presented. Motion carried.

Mayor Fox recognized Brian Wagner, who requested approval to purchase fiber optic hardware for traffic control system under Sourcewell contract #121923 (redacted source) in the amount of \$37,722.20. A motion was made by Alderman McCroskey and seconded by Alderman Rader to approve the purchase as requested. Motion carried.

Mayor Fox recognized Brian Wagner, who requested approval to purchase an anti-intrusion security appliance (redacted source) in the amount of \$24,800.00 using NCSR Cyber Security grant funds. A motion was made by Alderman Ohman and seconded by Alderman McCroskey to approve the purchase as requested. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:30 PM.

Approved: \_\_\_\_\_  
Robbie Fox, Mayor

Attest: \_\_\_\_\_  
Lynn K. McClurg, City Recorder